

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		currently underway on traffic modelling to be reported to Council at its meeting in December 2015. This will inform the programme of enabling works which would be brought forward through the budget process.		
3.1	<u>Corporate Governance Performance Report</u>	<u>The Committee resolved:</u> (i) to note the content of the performance report; and (ii) that an update on the Complaints Handling third quarter figures, including what actions are being taken to improve the position be circulated to members of the Committee.	Corporate Governance	Martin Allan
4.1	<u>2015/16 Financial Monitoring - Corporate Governance</u>	<u>The Committee resolved:</u> (i) to note the report and the information on management action and risks that was contained therein; and (ii) to instruct that officers continue to review budget performance.	Corporate Governance	James Hashmi
4.2	<u>Council General Fund Monitoring 2015/16</u>	<u>The Committee resolved:</u> (i) to note the financial position contained within the report; and (ii) to note the progress to date of those projects approved in June 2015 and agree that amounts remaining unspent at year end be carried forward to 2016/17.	Corporate Governance	Sandra Buthlay
4.3	<u>2015/16 Common Good Fund - Monitoring Report Update</u>	<u>The Committee resolved:</u> (i) to note the report on the forecast outturn of the Common Good budget; (ii) to note the estimated cash balances as at 31 March 2016 of £14.5m based	Corporate Governance	Catriona Gilmour

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>on current estimates, which was within the recommended levels indicated by the Head of Finance; and</p> <p>(iii) to note the position regarding earmarked reserves.</p>		
4.4	<p><u>Treasury Management Policy and Strategy - Mid Year Review</u></p>	<p><u>The Committee resolved:</u> to recommend the report to Council for approval of the Treasury Management activities undertaken in 2015/16 as detailed in the report.</p>	Corporate Governance	Neil Stewart Martyn Orchard
4.5	<p><u>Small Financial Assistance Grants and Gala Funding 2015/16</u></p>	<p><u>The Committee resolved:</u></p> <p>(i) to award grant funding based on the following recommendation:-</p> <ul style="list-style-type: none"> • Castlegate Arts, a production of the musical Cabaret to coincide with Holocaust Memorial Day 2016 – a maximum of £2,500; • Chernobyl Children Life Line, a contribution towards the cost of a visit by Chernobyl Children to Aberdeen – a maximum of £2,500; • Ferryhill Railway Heritage Trust, a contribution towards the cost of the construction of a footpath linking the Ferryhill Engine Shed and Turntable to the Duthie Park – a maximum of £2,500 subject to the final cost of construction; • Bucksburn & District Pipe Band, a request for financial assistance towards their annual concert – a maximum of £2,500; • XV International Brigade Aberdeen Commemoration Committee, a 	Corporate Governance	Karen Black

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>donation towards the ongoing running costs of the Committee who will be arranging annual commemoration events and educational activities - £1,000;</p> <ul style="list-style-type: none"> • Somebody Cares, a request for financial assistance towards a Christmas event at AECC to distribute food and presents for poor, vulnerable and marginalised people of Aberdeen – a maximum of £2,500; <p>(ii) note that a process for gala funding will be reported on at the next meeting;</p> <p>(iii) to award grant funding of £1,500 to support the development of the Aberdeen Pilot of the Suzunoya project, to create an open house that offers residents with dementia the opportunity to socially interact and enjoy healthy eating, by covering the cost of bringing experts on Suzunoya from Japan to Aberdeen; and</p> <p>(iv) to report back to the Committee on the progress of the Suzunoya Project on Dementia.</p>	Health and Social Care Partnership – Adult Services	Judith Proctor / Tom Cowan
4.6	<u>Draft Housing Revenue Account Budget and Housing Capital Budget 2016/17 to 2020/21</u>	<u>The Committee resolved:</u> to refer the report simpliciter to Council.	Corporate Governance	Helen Sherrit Martyn Orchard
4.7	<u>Audit Scotland Report - Borrowing and Treasury Management in Councils</u>	<u>The Committee resolved:</u> (i) to note the content of this report; and (ii) to agree the actions detailed in Appendix A in response to the Audit Scotland report.	Corporate Governance	Sandra Buthlay

	Item Title	Committee Decision	Services Required to take action	Officer to Action
4.8	<u>Kinship Care Allowances</u>	<p><u>The Committee resolved:</u></p> <p>(i) to approve with effect from 1 October 2015 an allowance for all kinship carers equivalent to that paid to foster carers; and</p> <p>(ii) instruct the Chief Executive to write to the Scottish Government's Cabinet Secretary for Finance, Employment and Sustainable Growth, John Swinney MSP, confirming Aberdeen City Council's decision to implement an allowance for all kinship carers equivalent to that paid to foster carers, and in addition to advise the Cabinet Secretary that the cost to Aberdeen City Council of implementing this directive is £424,870 yet the authority has only received £285,970 from the Scottish Government for implementation leaving the Council with a significant shortfall in funding that it must find from its own budgets adding additional cost pressure at a time of great uncertainty for the Council over the grant settlement expected from the Cabinet Secretary due to his significant delay in announcing it.</p>	<p>Education and Children's Services</p> <p>Office of Chief Executive</p>	<p>Graeme Simpson</p> <p>Angela Scott</p>
5.1	<u>Strategic Infrastructure Plan</u>	<p><u>The Committee resolved:</u></p> <p>to note the content of the report and the progress made.</p>	<p>Communities, Housing and Infrastructure</p>	<p>David Leslie</p>

	Item Title	Committee Decision	Services Required to take action	Officer to Action
5.2	<u>Twining and International Partnerships</u>	<p><u>The Committee resolved:</u></p> <p>(i) to approve a contribution of £1,000 towards the attendance of organisers of Mini-Regensburg at the Aberdeen Learning Festival, 15-18 February 2016;</p> <p>(ii) to approve a contribution of £3,400 towards an exchange by four education staff to Clermont-Ferrand to explore new partnerships with primary schools, 15-18 February 2016;</p> <p>(iii) to approve a contribution of £2,000 towards a visit by organisers and ambassadors of the Aberdeen Golden Games to Regensburg to promote the event and encourage participation of international delegates at the 2016 games, 1-4 March 2016; and</p> <p>(iv) to approve a contribution of £3,000 towards the participation of musicians from Stavanger at the Aberdeen Jazz Festival, March 2016.</p>	Office of Chief Executive	Laura Paterson
5.3	<u>Discretionary Housing Payments</u>	<p><u>The Committee resolved:</u></p> <p>to approve the Discretionary Housing Payments Policy and the Discretionary Housing Payment award strategy.</p>	Corporate Governance	Wayne Connell
5.4	<u>Introduction of a Council Communications Policy</u>	<p><u>The Committee resolved:</u></p> <p>(i) to approve the implementation of the attached Aberdeen City Council Communications Policy (including Appendices A – E thereto) with immediate effect;</p> <p>(ii) to instruct officers to report to the Finance, Policy and Resources</p>	Office of Chief Executive	Takki Sulaiman

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>Committee on an annual basis on the operation and ad hoc updating of the Communications Policy; and</p> <p>(iii) to thank officers for the work undertaken in producing the policy.</p>		
5.5	<u>Scottish Landfill Communities Fund</u>	<p><u>The Committee resolved:</u></p> <p>(i) to approve the direction of future tax credits to the SITA Trust;</p> <p>(ii) to note the excellent work done by Aberdeen Greenspace and Aberdeen Forward in directing the tax credits for the benefit of Aberdeen under the previous UK system; and</p> <p>(iii) to note the arrangements to ensure effective management of the existing LCF grants.</p>	Communities, Housing and Infrastructure	Gale Beattie
5.6	<u>Investment in LED Lantern Replacement</u>	<p><u>The Committee resolved:</u></p> <p>(i) to approve the policy to move the current Street Lighting lanterns to LEDs;</p> <p>(ii) to approve the indicative capital spend profile for the change in lanterns contained within the report, the associated revenue budget savings which could be achieved, and refer them to the budget process; and</p> <p>(iii) to instruct officers to continue to review the market for any new innovative systems which may be developed for street lighting during the proposed replacement programme.</p>	Communities, Housing and Infrastructure	Mike Cheyne

	Item Title	Committee Decision	Services Required to take action	Officer to Action
5.7	<u>Projects, Partnerships and Funding - Update</u>	<p><u>The Committee resolved:</u></p> <p>(i) to agree in principle the Council's involvement in:</p> <ul style="list-style-type: none"> • Employability Pipeline Funding (as lead partner) • Hydrogen Transport Economy for the North-Sea Region 2 (Hytrec 2) • Aberdeen Centre for Energy Excellence (ACEE) • Cities, Vitality and Sustainability (CIVITAS) • The Smart City; and <p>(ii) to note that due diligence would be undertaken in relation to financial, legal and all other implications on each project with the results of this diligence being reported to Committee ahead of any decision being taken to proceed.</p>	Communities, Housing and Infrastructure	Susan Fraser
5.8	<u>Economic Leadership Board</u>	<p><u>The Committee resolved:</u></p> <p>to appoint the Leader of the Council as the Council's representative on a new Economic Leadership Board for the north east of Scotland.</p>	Communities, Housing and Infrastructure	Richard Sweetnam
5.9	<u>Anti-Poverty Strategy</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the report and to provide update reports at each cycle of this Committee; and</p> <p>(ii) to instruct officers to investigate the benefits of Aberdeen City Council joining the community of Sustainable Food Cities, becoming Scotland's third sustainable food city, assessing whether such a move will support /tackle obesity, ill-health, waste,</p>	Communities, Housing and Infrastructure	Paul Hannan

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		climate change and food poverty within the city and include this within their next report to Committee on 16 th February 2016.		
6.1	<u>Master Data Management</u>	<p><u>The Committee resolved:</u></p> <p>(i) to approve a joint Aberdeen City/Aberdeenshire Council Master Data Management programme with the remit of establishing detailed business requirements and the provision of a solution that will deliver value for customers,</p> <p>(ii) to approve the estimated expenditure contained at section 3 below, which requires; and</p> <p>(iii) to approve the use of capital funding set aside for IT projects and developments of £450,000 for Aberdeen City Council and allocation of matched Aberdeenshire funding supported by a clear spending plan.</p>	Corporate Governance	Caroline Anderson
6.2	<u>Corporate Parenting - Employability Support to Care Experienced Young People</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the information contained within this report;</p> <p>(ii) approve the invoking of SO 1(6)(a) and thereby waive the need for a competitive procurement on the grounds that the exemption is justified by special circumstances as detailed in this report;</p> <p>(iii) to approve the Action for Children proposal for a period of 3 years; and</p>	Education and Children's Services	Shona Manson / David Bliss

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		(iv) to approve the expenditure of £150,000 over 3 years as detailed within the attached memo.		
7.1	<u>Station House Community Centre</u>	<u>The Committee resolved:</u> to approve the recommendations contained within the exempt report.	Communities, Housing and Infrastructure	Stephen Booth
8.1	<u>Shared Services - S.95 Officer Update</u>	<u>The Committee resolved:</u> to approve the recommendations contained within the exempt report.	Corporate Governance	Ewan Sutherland
9.1	<u>Approval to Tender - Systemic Practice Training</u>	<u>The Committee resolved:</u> to approve the recommendations contained within the exempt report.	Education and Children's Services	Billy Nicol
9.2	<u>Exemption from Standing Order for HR/Payroll System</u>	<u>The Committee resolved:</u> to approve the recommendations contained within the exempt report.	Corporate Governance	David Cheyne
10.1	<u>Pension Fund Guarantee Request</u>	Report was withdrawn.	Corporate Governance	Sandra Buthlay

If you require any further information about this decision sheet, please contact Mark Masson, tel. 01224 522989 or email mmasson@aberdeencity.gov.uk